



MINUTES

REGULAR MEETING - MONDAY, JANUARY 27, 2014
LIBRARY COMMUNITY ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 7:35 p.m.

2. **ROLL CALL**

Present – Trustees David Herington, Cindy Hofen, Vice Chair Kathy Swartz, Chair Barbara Luedtke, and Secretary Rosanne Macek.

Excused Absence – Trustee Randall Stock

3. **MINUTES APPROVAL**

Minutes of the December 16, 2013 meeting were approved.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Ms. Molly Beck was in attendance. She asked for an update on her DVD suggestion and Director Macek said that she would send her a copy of the report that was discussed at a previous meeting.

5. **UNFINISHED BUSINESS**

5.1 **BENCHMARK REPORT**

Deferred to next meeting.

5.2 **LIBRARY MISSION STATEMENT**

There was a brief discussion about other libraries' mission statements and this item was deferred to the next meeting.

6. NEW BUSINESS

6.1 ELECT CHAIR AND VICE CHAIR

Kathy Swartz was elected Chair and Randall Stock was elected Vice Chair.

6.2 LIBRARY SIX-MONTH STATISTICS

The Board discussed the six-month statistics.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

None.

8. COMMUNICATIONS

8.1 DECEMBER DONATIONS

The Board accepted the donations.

9. REPORTS

9.1 DIRECTOR'S REPORT

See attached.

10. AGENDA SETTING/PLANNING

- Support Services presentation by Laura Shea-Clark, Manager of Support and Customer Services
- Benchmark Report
- Library Mission Statement

11. **ADJOURNMENT**

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/JD/7/LIB
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