



CITY OF MOUNTAIN VIEW

LIBRARY BOARD

MINUTES

REGULAR MEETING - MONDAY, MARCH 17, 2014
LIBRARY COMMUNITY ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 7:31 p.m.

2. **ROLL CALL**

Present— Trustees David Herington, Cindy Hofen, Barbara Luedtke, Vice Chair Randall Stock, Chair Kathy Swartz, and Secretary Rosanne Macek.

3. **MINUTES APPROVAL**

Minutes of the February 24, 2014 meeting were approved.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC** – None.

5. **UNFINISHED BUSINESS**

5.1 **BUDGET**

The Narrative Budget is scheduled to be discussed by the City Council April 29. On March 18, the City Council will discuss the five-year Capital Improvement Program budget, including a proposal for a remodel of the Library to expand the children's space and capture additional space for programming and study rooms. None of the Board is available to attend the meeting but may send e-mails to Council.

5.2 BENCHMARK REPORT

Board member Stock reported that some minor changes have been made to the report and it will be discussed at the next meeting.

5.3 MISSION STATEMENT

There was some discussion of the mission statement and it was agreed that the current mission statement adequately represents the Library's services.

6. NEW BUSINESS

6.1 CITY COUNCIL MAJOR GOALS

The Board discussed what input they should provide to the City Council on their major goals and agreed on the following: *The Library Board supports the technology initiative of the Council and recommends that Council maintain the Library's materials spending level from Fiscal Year 2013-14, including eBooks and databases, in order to advance the Library's mission of lifelong learning.*

6.2 LIBRARY POLICY REVIEW

The Board briefly discussed the Library Card and Borrowing Policy and will discuss it in more detail at the next meeting.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS – None.

8. COMMUNICATIONS

8.1 FEBRUARY DONATIONS

The Board accepted the donations.

9. REPORTS

9.1 DIRECTOR'S REPORT

The Director's Report was discussed.

10. **AGENDA SETTING/PLANNING**

- **Unfinished Business:** Budget, Benchmark Report, Library Card and Borrowing Policy.
- **New Business:** Fiscal Year 2014-15 Work Plan.
- The April meeting was changed from April 21 to April 28 so the Board could discuss the Narrative Budget.

11. **ADJOURNMENT**

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/JD/3/LIB
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