



CITY OF MOUNTAIN VIEW

LIBRARY BOARD

MINUTES

REGULAR MEETING - MONDAY, FEBRUARY 24, 2014
LIBRARY COMMUNITY ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 7:31 p.m.

2. **ROLL CALL**

Present— Trustees David Herington, Barbara Luedtke, Vice Chair Randall Stock, Chair Kathy Swartz, and Secretary Rosanne Macek.

Absent— Trustee Cindy Hofen.

Also Present— Laura Shea-Clark, Manager of Support and Customer Services.

3. **MINUTES APPROVAL**

Minutes of the January 27, 2014 meeting were approved.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**— None.

5. **NEW BUSINESS**

5.1 **SUPPORT SERVICES PRESENTATION**

Laura Shea-Clark gave a detailed report about the Library's back-of-house operations. See attached handout.

6. UNFINISHED BUSINESS

6.1 BENCHMARK REPORT

The draft report was discussed and a few minor changes were made, including the addition of some wording relating to eBooks. This item will be discussed again and the timing of the distribution will be determined prior to the City Council's discussion of the Narrative Budget.

6.2 LIBRARY MISSION STATEMENT

Deferred to the next meeting.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

There was some discussion about whether or not Board members wish to participate in the Spring Parade, but there was not consensus.

8. COMMUNICATIONS

8.1 JANUARY DONATIONS

The Board accepted the donations.

9. REPORTS

9.1 DIRECTOR'S REPORT

See attached.

10. AGENDA SETTING/PLANNING

- Library Policy Review
- Brown Act Presentation in April
- Narrative Budget
- Mission Statement

11. **ADJOURNMENT**

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/JD/3/LIB
026-02-24-14mn-E