



**BICYCLE/PEDESTRIAN ADVISORY
COMMITTEE**

AGENDA

REGULAR MEETING - WEDNESDAY, JANUARY 27, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Marc Roddin, Theron Tock, Greg Unangst, Vice Chairperson Kalyanaraman Shankari, and Chairperson Bruce England.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

4. **MINUTES APPROVAL**

Minutes for the November 18, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **ELECTION OF 2016 CHAIRPERSON AND VICE CHAIRPERSON**

Overview:

The Committee will elect a Chairperson and Vice Chairperson for the 2016 calendar year.

Recommendation:

Elect a Chairperson and Vice Chairperson for the 2016 calendar year.

6.2 PEDESTRIAN MASTER PLAN – ANNUAL REVIEW

Overview:

The Committee will review and provide comments regarding the current Pedestrian Master Plan.

Recommendation:

Review and provide comments regarding the current Pedestrian Master Plan.

6.3 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE

Overview:

The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

Recommendation:

Comment on the VTA BPAC agenda items.

6.4 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE

Overview:

The Committee will review the Fiscal Year 2015-16 Bicycle/Pedestrian Advisory Committee (B/PAC) Work Plan and provide updates on their recent activities.

Recommendation:

None.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 STAFF COMMENTS

7.2 COMMITTEE COMMENTS

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, February 24, 2016 B/PAC Meeting at 6:30 p.m.

9. CALENDAR

Wednesday, March 30, 2016	B/PAC Meeting
Wednesday, April 27, 2016	B/PAC Meeting
Wednesday, June 29, 2016	B/PAC Meeting
Wednesday, August 31, 2016	B/PAC Meeting
Wednesday, September 28, 2016	B/PAC Meeting
Wednesday, October 26, 2016	B/PAC Meeting
Wednesday, November 30, 2016	B/PAC Meeting

10. ADJOURNMENT

HK/7/PWK
915-01-27-16A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=65710&dbid=0> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



MINUTES

SPECIAL MEETING - WEDNESDAY, NOVEMBER 18, 2015
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

Chairperson England called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

Members Present: Committee members Theron Tock, Greg Unangst, Vice Chairperson Kalyanaraman Shankari (arrived at 6:35 p.m.), and Chairperson Bruce England.

Committee Members Absent: Committee member Marc Roddin.

Staff Members Present: Mike Fuller, Public Works Director; Lloyd Curns, Traffic Officer; Frank St. Clair, Lieutenant; Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

Public Present: Fifty (50) members of the public were present.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Valerie Fenwick spoke regarding pedestrian/bicycle safety concerns at Moffett Boulevard/Central Expressway and Shoreline Boulevard/Central Expressway.

4. **MINUTES APPROVAL**

Motion – M/S Unangst/Tock – Carried 3-0-1; Shankari absent – Approve the minutes of the October 28, 2015 meeting.

5. **UNFINISHED BUSINESS** – None.

6. NEW BUSINESS

6:34 6.1 POSSIBLE PEDESTRIAN-RELATED IMPROVEMENTS NEAR EL MONTE AVENUE AND MARICH WAY

The Committee discussed and provided input regarding the pedestrian environment near El Monte Avenue and Marich Way, including the El Monte corridor between Springer Road and El Camino Real. The Public Works Director and Police Department representatives responded to the Committee questions.

SPEAKING FROM THE FLOOR WITH CONCERNS, RECOMMENDATIONS, AND QUESTIONS

- Delia Montalvo
- Theresa Sandoval
- Gay Katilius
- Kathy Stiles
- Stephen Freedman
- Paul Lesti (Gemello Neighborhood Representative)
- Serge Bonte
- Gary Montalvo
- Gloria Montalvo
- Patrick Moore
- Valerie Fenwick
- Martin Montalvo
- Resident

Next steps include making some short-term improvements to the El Monte Avenue and Marich Way intersection and beginning a traffic signal warrant study for longer-term improvements. Based on the results of the study, staff will return to the Bicycle/Pedestrian Advisory Committee (B/PAC) in spring 2016 as part of the Capital Improvement Program (CIP) input process to discuss the possible inclusion of a project in the 2016-17 CIP. The B/PAC's recommendation will be forwarded to the City Council as part of the Proposed CIP.

8:10 **6.2 FISCAL YEARS 2015-16 AND 2016-17 TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 FUNDING**

The Committee reviewed and provided input on the proposed projects for Fiscal Years 2015-16 and 2016-17 TDA Article 3 funding. The Transportation and Business Manager and Transportation Planner responded to the Committee questions.

The input received from the Committee will be incorporated to develop the refined descriptions and cost information for the projects the Committee identified as worthy of further consideration for TDA funding. The B/PAC will review and recommend project(s) for Fiscal Years 2015-16 and 2016-17 TDA Article 3 funding at its February 2016 meeting.

8:43 **6.3 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The Committee received a report from the City's VTA BPAC representative on the VTA BPAC agenda items and provided comments on the VTA BPAC agenda items.

SPEAKING FROM THE FLOOR WITH INFORMATION

- John Carpenter

8:50 **6.4 FISCAL YEAR 2015-16 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2015-16 Bicycle/Pedestrian Advisory Committee Work Plan and provided updates on their recent activities.

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS

7.1 STAFF COMMENTS

- The City Council approved the Crosswalk Improvements at West Middlefield Road/Independence Avenue and Thaddeus Drive, Project 15-23. Project construction is scheduled to begin in January and be completed by April, weather permitting.

- The City Council approved the 2015 Mountain View Bicycle Transportation Plan Update at its November 17, 2015 meeting.

7.2 COMMITTEE COMMENTS

- In response to a Committee member question regarding the status of the Mobility Coordinator recruitment, the Transportation and Business Manager responded the City will be seeking assistance from a consulting firm and the scope of work is currently under review by the Public Works Director.
- It was the consensus of the Committee to direct staff to schedule a presentation in early 2015 regarding Vision Zero with representatives from Silicon Valley Bicycle Coalition and Walk California. Based on the B/PAC's input and direction, staff will coordinate with the City Clerk's Office to schedule a presentation to the City Council at a future meeting.
- Committee members shared appreciation for the improvements at Wright Avenue/Shoreline Boulevard.
- A Committee member indicated Mountain View was more bicycle-friendly than Seattle.
- A Committee member indicated priority must be given to better understand the City's current bicycle/pedestrian-related issues, including how to address them, to prevent future fatalities.
- A Committee member indicated he will submit an *Ask Mountain View* request regarding the debris on Shoreline Boulevard bike lane.
- A Committee member shared bicycle safety concerns at the Shoreline Boulevard on-ramp to Central Expressway.
- A Committee member indicated Environmental Planning Commissioner Capriles identified California Avenue/San Antonio Road as a priority intersection for bicycle-/pedestrian-related improvements due to current congestion and increased activities anticipated with the San Antonio Center Phase II project currently under construction.
- In response to a Committee member question, the Transportation Planner responded that the B/PAC members' participation and

volunteering opportunities in the Vehicle Emissions Reductions Based at Schools (VERBS) Program activities are forwarded to Safe Moves for coordination with each school.

- In response to a Committee member question, the Transportation and Business Manager responded the Parks and Recreation Commission only had a preliminary discussion regarding potential removal of turf along Castro Street. There is no project under way.
- In response to a Committee member question, the Transportation and Business Manager responded staff will check if there is an opportunity for the Committee to review the bicycle and pedestrian improvements proposed as part of the LinkedIn/Highway 101 (1400 North Shoreline Boulevard) project.
- A Committee member shared information regarding two *Ask Mountain View* cases.

8. SET DATE AND TIME FOR NEXT MEETING

Wednesday, January 27, 2016 B/PAC Meeting

9. CALENDAR

Wednesday, February 24, 2016 B/PAC Meeting

10. ADJOURNMENT

The meeting was adjourned at 9:11 p.m.

HK/7/PWK

915-11-18-15mn-E

**MEMORANDUM**

Public Works Department

DATE: January 27, 2016

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager

SUBJECT: Election Process for 2016 Chairperson and Vice Chairperson

RECOMMENDATION

Elect a Chairperson and Vice Chairperson for the 2016 calendar year.

BACKGROUND

The Bicycle/Pedestrian Advisory Committee (B/PAC) bylaws (Attachment 1) require that the Committee elect from its own membership a Chairperson and a Vice Chairperson at the first meeting each calendar year beginning January 1.

The duties of the Chairperson are to preside at all meetings of the Committee. The duty of the Vice Chairperson is to perform the duties of the Chairperson when the Chairperson is absent.

DISCUSSION

The elections are conducted for the Chairperson and Vice Chairperson positions individually and in sequence. Immediately preceding the vote, the Chairperson will ask if there are any nominations from the floor, then close the nominating process to establish the final list of candidates for each position. The affirmative vote of a majority of the Committee members is required to elect the Chairperson and Vice Chairperson. The term of office for both positions is from January to December 2016.

HK-LF/7/PWK
915-01-27-16M-E-1

Attachment: 1. [Bicycle/Pedestrian Advisory Committee \(B/PAC\) Bylaws](#)

**MEMORANDUM**

Public Works Department

DATE: January 27, 2016

TO: Bicycle/Pedestrian Advisory Committee

FROM: Helen Kim, Transportation Planner
Linda Forsberg, Transportation and Business Manager

SUBJECT: Pedestrian Master Plan – Annual Review

RECOMMENDATION

Review and provide comments regarding the current Pedestrian Master Plan (PMP).

BACKGROUND AND ANALYSIS

When the City Council approved revisions to the [Pedestrian Master Plan](#) at its January 28, 2014 meeting, it directed the Bicycle/Pedestrian Advisory Committee (B/PAC) to include an annual review of the PMP in its work plan.

The purpose of this discussion is to provide B/PAC members with an opportunity to:

- Provide general comments on the PMP's adequacy in addressing the pedestrian-related needs of the community.
- Identify topics/issues/concerns that should be considered for inclusion in a future update of the PMP.

NEXT STEPS

Staff will maintain a list of items brought up by the B/PAC during its annual review of the PMP to inform the scope, structure, and content of future updates to the PMP.

The timing of a future update to the PMP has not been determined at this time.

HK-LF/7/PWK/915-01-27-16M-E

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN
Fiscal Year 2015-16
(As of November 18, 2015)

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	Preliminary review of potential projects. VTA call for projects announcement.	Fall 2015 February 2016	Complete. Discussed at the B/PAC's November 18 meeting.
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.		Work Plan Item 10 – Review of Article VI of Chapter 19 of the City Code is scheduled for initial discussion by the B/PAC in March.
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2016	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting.	Ongoing	Complete. Discussed at the B/PAC's October 28 meeting. Staff to the Senior Advisory Committee (SAC) has been contacted regarding the scheduling of a joint meeting.
	Request/schedule a joint meeting with one other City advisory body (e.g., Senior Advisory Committee, Youth Advisory Committee, Environmental Planning Commission, or Parks and Recreation Commission) to discuss mobility-related issues.	October 2015	
	Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).	Ongoing	
Pursue as opportunities are identified.	Ongoing		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2015-16 Work Items</i>			
1. Continue to provide input/direction during the Bicycle Transportation Plan (BTP) update process.	Review final draft BTP (including modifications requested by the Council during its July 7 review).	September 2015	Complete. Discussed at the B/PAC's September 30 meeting.
2. Provide input on potential pedestrian improvements along Middlefield Road between the private development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from the B/PAC's Adopted Fiscal Year 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	
3. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).	Farmers' Market Walk to School Day(s) Arbor Day Annual Spring Parade Bike to School Day(s) Bike to Work Day Thursday Night Live	Ongoing Fall 2015 March 2016 April 2016 May 2016 May 2016 July 9, July 23, August 6, 2015, and Summer 2016	Shankari participated. England participating. England participating. Shankari coordinating. July 9 – England, Roddin; July 23 – Unangst, Shankari; August 6 – England, Roddin. Summer 2016 – TBD.

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
	CNC Meetings: <ul style="list-style-type: none"> • Cuesta/Phyllis/Springer Neighborhood • Other neighborhoods 	October 15, 2015 TBD	England and Roddin attended. B/PAC members have also participated in various VERBS-related programs, including school rodeos, turkey trot/walk, ABC, and other events.
4. Annual review of PMP document.	B/PAC agenda item.	February 2016	
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	Update data on students walking to school. Update data on students receiving pedestrian safety education. Update data on pedestrian/vehicle and pedestrian/bicycle collisions. Update pedestrian safety-related vehicle enforcement measure data.	4 times/school year 4 times/school year Quarterly Quarterly	Next update in April 2016. Next update in April 2016. Next update in February 2016. Next update in February 2016.

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
6. After Council adoption of the BTP update, distribute final document to bicycle/pedestrian advisory bodies in Sunnyvale, Los Altos, and Palo Alto.	Distribute final document after City Council adoption.	November 2015	
7. Monitor data regarding students biking to school.	Update data on students biking to school.	4 times/ school year	Next update in January 2016.
8. Develop a proposed work plan (including required staff resources, schedule, and cost estimate) for applying for a Walk-Friendly Community (WFC) designation.	B/PAC review and action on proposed work plan.	Spring 2016	Work plan can serve as the basis of a Fiscal Year 2016-17 Operating Budget or capital improvement project request.
9. Provide input regarding programs, events, and activities to be offered during the next 3-year VERBS program at local schools.	Safe Moves presentation to the B/PAC.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting.
10. Review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.	Initial discussion with City Attorney's Office and Police Department staff.	March 2016	
11. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle- and pedestrian-related collisions.	Agendize for B/PAC discussion.	October 2015	Complete. Discussed at the B/PAC's October 28 meeting.