



CITY OF MOUNTAIN VIEW

HUMAN RELATIONS COMMISSION

AGENDA

REGULAR MEETING - THURSDAY, DECEMBER 1, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Commissioners Kevin Boer, Shannon Casey, Jim Neal, Evan Ortiz, Julie Solomon, Vice Chair Aila Malik, and Chair Lucas Ramirez.

3. **MINUTES APPROVAL**

Minutes for the November 3, 2016 meeting have been delivered to Commissioners and a copy posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on nonagenda items.

5. **UNFINISHED BUSINESS**

5.1 **LGBTQI NEEDS ASSESSMENT**

The LGBTQI Needs Assessment Subcommittee will engage the Commission in a discussion about the interrelationship between the Needs Assessment and the Civility Roundtable and the anticipated goals, outcomes, methods, and timing for completing the needs assessment.

5.2 **CIVILITY ROUNDTABLE**

The Civility Roundtable Subcommittee will engage the Commission in a discussion about the planning process, focus, timing, and community outreach for the Civility Roundtable.

6. NEW BUSINESS

6.1 COMMUNITY BUILDING FOLLOWING A DIVISIVE ELECTION SEASON

- What issues and/or concerns are Commissioners hearing from community members following the local and national election season?
- What ideas do Commissioners have for actions the Commission could take to foster community building, inclusion, appreciation for diversity, and civil discourse in Mountain View?

7. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS

No action will be taken on any questions raised by the Commission at this time.

8. ADJOURNMENT

CG/5/MGR
608-12-01-16A-E

AGENDAS FOR THE HUMAN RELATIONS COMMISSION

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the City Manager's Office at 650-903-6301, or e-mail at: city.mgr@mountainview.gov.
- Interested persons may review the agenda and staff reports at the Mountain View Library (585 Franklin Street) beginning the Friday evening before each regular meeting and at the City Manager's and City Clerk's Offices, 500 Castro Street, Third Floor, beginning the Monday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the City Manager's Office at 650-903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Commission may take action on any matter noticed herein in any manner deemed appropriate by the Commission. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Human Relations Commission regarding any item on this agenda will be made available for public inspection in the City Manager's Office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Commission on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



MINUTES

REGULAR MEETING – THURSDAY, NOVEMBER 3, 2016
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
6:30 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. with Chair Ramirez presiding.

2. **ROLL CALL**

Present: Commissioners Kevin Boer, Shannon Casey, Jim Neal, Julie Solomon, Vice Chair Aila Malik, and Chair Lucas Ramirez.

Absent: Commissioner Evan Ortiz.

3. **MINUTES APPROVAL**

Motion – M/S Malik/Solomon – Carried 6-0-1; Ortiz absent – Minutes for the October 6, 2016 meeting were approved without modification.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Sally Fox spoke about ways to protect whistle-blowers related to anti-Semitism and marginalization in the school system.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

6.1 **PRESENTATION ON THE CITY OF MOUNTAIN VIEW'S OPEN GOVERNMENT INITIATIVES**

Staff presented an update on the City's Open Government Initiatives, providing an overview and demonstration of applications related to financial information, maps and GIS, campaign contributions, *My MV* (an online portal for public records requests), and the *Ask MV* mobile app and web portal.

Staff also highlighted the City's communication strategy for public outreach and collecting input from the community that utilizes social media, Open City Hall, and multicultural outreach that includes launching a Spanish language Civic Academy, and written translation and meeting interpretation for Spanish-, Mandarin-, and Russian-speaking residents.

After questions and dialogue, the Commission received public comment.

Emily Ramos spoke in favor of making GIS data easier to find and making electronic candidate filing data available in aggregative forms similar to neighboring cities like Palo Alto, San Jose, and San Francisco.

Dave Neilson asked about opportunities for residents to participate in developing read-only apps that could make it easier for residents to access and utilize City services.

6.2 SUBCOMMITTEE APPOINTMENTS

The Commission made the following changes to the Subcommittee appointments:

- Civility Roundtable Subcommittee:
 - Commissioners Ortiz, Malik, and Boer
- Multicultural Festival Subcommittee:
 - Commissioners Neal, Malik, and Casey
- LGBTQI Needs Assessment Subcommittee:
 - Commissioners Ortiz, Casey, and Solomon

7. COMMISSION/STAFF COMMENTS, QUESTIONS, COMMISSION REPORTS

Commissioner Solomon requested that a discussion about the LGBTQI Needs Assessment be added to the agenda for the December meeting.

Commissioner Casey requested that a discussion about planning for the Civility Roundtable be added to the agenda for the December meeting.

8. **ADJOURNMENT**

Meeting adjourned at 7:57 p.m.

CG/5/MGR
608-11-03-16mn-E

City of Mountain View Human Relations Commission LGBTQ+ Needs and Assets (N&A) Assessment Subcommittee
DRAFT Workplan Proposal for Discussion on 12/1/16 (Version of 11/16/16)

A. Proposed N&A assessment questions

1. What services and policies support LGBTQ+ young people, adults, and seniors living and working in Mountain View (MV)?
2. What are the key gaps in services and policies in relation to LGBTQ+ young people, adults, and seniors living and working in MV?
3. How could these key gaps best be addressed?

Areas/Sectors of focus:

- K-12 education (young people)
- Social and health services (public, private; young people, adults, seniors)
- Work environment (job security; hostile vs. welcoming environment)
- Civic engagement
- Faith communities

B. Proposed methods

Method	Focus / Description	Tasks	Timeframe	Resources
1. Document review	<ul style="list-style-type: none"> • Current policies/laws (State, County, city) • Related N&A assessment reports (e.g., Santa Clara County, 2013) 	<ol style="list-style-type: none"> a. Collect documents b. Review documents c. Abstract key points in relation to N&A questions 	~3 weeks (Dec. 2016)	<ul style="list-style-type: none"> • N&A Assessment Subcommittee • Subcommittee's contacts
2. Key informant interviews (n=~10)	<ul style="list-style-type: none"> • 1-hr interviews with 1-2 people in each of the areas/sectors of focus noted above (see Section A) in MV, as well as with the Santa Clara County Office of LGBTQ Affairs 	<ol style="list-style-type: none"> a. Develop questions b. Conduct outreach/set up interviews c. Conduct interviews d. Analyze data in relation to N&A questions 	~4 weeks (Jan. 2017)	<ul style="list-style-type: none"> • N&A Assessment Subcommittee
3. Focus groups / community discussions (n=~6)	<ul style="list-style-type: none"> • ~5 facilitated discussions with members of the MV LGBTQ+ community • At least one facilitated discussion with LGBTQ+ allies in Mountain View 	<ol style="list-style-type: none"> a. Develop questions b. Conduct outreach/set up interviews c. Conduct interviews d. Analyze data in relation to N&A questions 	1-2 months (Feb.-Mar. 2017)	<ul style="list-style-type: none"> • N&A Assessment Subcommittee • Subcommittee's community contacts (serve as facilitators and participant recruiters)
4. Community survey for LGBTQ+ adults living and/or working in MV	<ul style="list-style-type: none"> • Brief online survey (could also use paper survey at Civility Roundtable) • Publicity via traditional and social media, community contacts, City website, etc. 	<ol style="list-style-type: none"> a. Develop and validate questions b. Program and test survey c. Advertise / field survey d. Analyze data 	3 months (Feb./Mar.-Apr./May, 2017)	<ul style="list-style-type: none"> • N&A Assessment Subcommittee • Subcommittee's contacts • Existing surveys • Need: online survey host, survey programmer; translations? • No resources for incentives?

C. How N&A assessment articulates with Civility Roundtable (March 2017)

- Use document review and key informant interviews (Methods 1-2) to inform Civility Roundtable.
- Initiate focus groups / community discussions (Method 3) before Civility Roundtable, but use Civility Roundtable to recruit more people for such discussions, as needed/appropriate.
- Launch survey (Method 4) at Civility Roundtable.

D. Products

- PowerPoint presentation on intermediate findings (Methods 1-2) for the HRC in Feb. 2017, to inform Civility Roundtable
- PowerPoint presentation on final findings for the HRC and City Council (June 2017)