



AGENDA

NOTICE AND AGENDA

SPECIAL MEETING - TUESDAY, DECEMBER 6, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
8:00 A.M.

1. **CALL TO ORDER**

2. **ROLL CALL** – Committee members Maria Lange, Ronald Manabe, Rick Meyer, Shana Nelson, Tony Siress, Julie Smiley, Merry Yen, Vice Chair Kim Copher, and Chair Jamil Shaikh.

3. **MINUTES APPROVAL**

Minutes for the November 1, 2016 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **UPCOMING AGENDA TOPICS**

This portion of the agenda is reserved for identification of agenda items for future meetings.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

6. **UNFINISHED BUSINESS**

6.1 **DOWNTOWN DEVELOPMENT UPDATES**

Staff will provide updates on downtown development projects.

6.2 DOWNTOWN PARKING UPDATES

Staff will provide updates on downtown parking initiatives, including a discussion on the valet parking pilot program.

7. NEW BUSINESS

7.1 HOLIDAY EVENTS AND PROGRAMMING

Per the request of the Downtown Committee, the Committee will receive an overview of holiday events and programming (including community giving) occurring throughout the downtown and community.

7.2 DOWNTOWN COMMITTEE SCHEDULE

The Downtown Committee will discuss the 2017 meeting schedule.

8. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

9. ADJOURNMENT

NM/5/CDD
813-12-06-16A-E

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Tiffany Chew, Business Development Specialist, at 650-903-6379.
- Interested persons may review the agenda and staff reports at the Mountain View Library (585 Franklin Street) beginning the Monday evening before each regular meeting and at the Community Development Department, 500 Castro Street, First Floor, beginning the Monday morning before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Development Department at 650-903-6379 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –** Any writings or documents provided to a majority of the Downtown Committee regarding any item on this agenda will be made available for public inspection in the Community Development Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.



MINUTES

SPECIAL MEETING - TUESDAY, NOVEMBER 1, 2016
PLAZA CONFERENCE ROOM AT CITY HALL - 500 CASTRO STREET
8:00 A.M.

1. **CALL TO ORDER**

The meeting was called to order at 8:12 a.m.

2. **ROLL CALL**

Present: Committee members Maria Lange, Ronald Manabe, Rick Meyer, Merry Yen, and Chair Jamil Shaikh.

Absent (Excused): Committee members Shana Nelson, Tony Siress, Julie Smiley, and Vice Chair Kim Copher.

3. **MINUTES APPROVAL**

The minutes of October 4, 2016 were distributed prior to the meeting and approved as distributed.

Motion – M/S Lange/Yen – Carried 5-0-4; Nelson, Siress, Smiley, Copher absent – To approve the minutes as distributed.

4. **UPCOMING AGENDA TOPICS**

The Committee requested information about holiday events and programming (including community giving) be added to the December agenda.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC** – None.

6. **UNFINISHED BUSINESS**

6.1 **DOWNTOWN DEVELOPMENT UPDATES**

Staff provided an update on downtown development projects. No action taken.

6.2 **DOWNTOWN PARKING UPDATES**

Staff provided updates on several downtown parking initiatives—the outcome of the October 18, 2016 Downtown Parking Study Session, parking technology installation at the public parking structures, and the ride-sharing credit pilot program.

Adina Levin, Friends of Caltrain, spoke about downtown transportation management associations.

7. **NEW BUSINESS**

7.1 **TRANSIT CENTER MASTER PLAN**

Public Works staff provided an update on the Transit Center Master Plan and a preview of the Transit Center concepts to be shown at the November 22, 2016 City Council Study Session. The Downtown Committee discussed the elements of each concept (i.e., parking, plaza, development opportunities).

Motion—M/S Yen/Meyer—Carried 5-0-4; Nelson, Siress, Smiley, Copher absent—To support a Transit Center with a functional, activated plaza to help increase foot traffic, provide opportunities for event programming, support the downtown businesses, and enhance retail opportunities.

8. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

None.

9. **ADJOURNMENT**

The meeting was adjourned at 10:03 a.m.